



# Department of Human Resources & Civil Service

## Job Announcement Please Post Conspicuously

Maggie Brooks  
County Executive

Brayton McK. Connard, SPHR  
Director

**TITLE:** HIGHWAY LIGHTING PROGRAM COORDINATOR (Provisional\* Appointment)

**SALARY:** \$35,701 - \$45,796 annually

**LOCATION:** Monroe County Department of Transportation

### **PROPOSED JOB SUMMARY:**

This is a technical position in the Department of Transportation responsible for coordinating the day-to-day operation of the Monroe County Highway Lighting Program which consists of both the expressway and off-expressway lighting systems. Duties involve coordinating the operation and maintenance of the expressway lighting system and assisting with the planning and design of expressway and off-expressway lighting system changes and upgrades. Duties also involve the operation of a signal truck requiring a Class \*B\* Commercial Driver's License (CDL). The employee must obtain a Class \*B\* CDL within six (6) months of employment or be separated from the position. The employee reports directly to, and works under the general supervision of a Supervisor of Signal Construction or other higher level staff member. Work involves working in inclement weather and extremes of temperature. Does related work as required.

### **PROPOSED MINIMUM QUALIFICATIONS:**

Graduation from high school or possession of an equivalency diploma plus EITHER:

- (A) Graduation from a regionally accredited or New York State registered college or university with a Bachelor's degree in Electrical Engineering, plus one (1) year paid full-time or its part-time equivalent experience in traffic signal or electrical construction with an outside line, signal electrical contractor, or an electrical service organization, or in managing or coordinating a municipal highway lighting system; OR,
- (B) Graduation from a regionally accredited or New York State registered college or university with an Associate's degree in Electrical Engineering, plus three (3) years paid full-time or its part-time equivalent experience as defined in (A); OR,
- (C) Five (5) years paid full-time or its part-time equivalent experience as defined in (A) above; OR,
- (D) An equivalent combination of education and experience as defined by the limits of (A), (B) and (C) above.

### **PROPOSED SPECIAL REQUIREMENT:**

Possession of a valid Commercial Driver's License (CDL) Class B license issued by the State of New York within six (6) months of appointment.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test, along with a background investigation. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

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**RESIDENCY REQUIREMENT:**

Applicant must be a resident of Monroe County at the time of appointment and for at least four (4) months at the time of examination.

**Send Civil Service Application to:**

MONROE COUNTY DEPARTMENT OF HUMAN RESOURCES  
39 WEST MAIN STREET – ROOM 210  
ROCHESTER, NEW YORK 14614

**Posting Date:** December 8, 2015

**Posting Deadline:** December 22, 2015

\*The term provisional means that you will be required to take the next Civil Service examination for this title, and place among the top three (3) candidates on the examination list in order to be eligible for permanent appointment.